



by Timberroot

# PRIVATE EVENTS & WEDDINGS

## What types of events can be held at Welcome Valley Village?

Any and all types of events! We have hosted weddings, rehearsal dinners, family reunions, team building retreats, baby showers, and more. Our designated event space is the Riverside Pavilion, with its six picnic tables, accompanying benches and four adirondack chairs. The Riverside area includes open grounds, a dock, and a bathhouse.

## What are the requirements and specifications for private events?

- **Large Scale Events & Exclusive Access**
  - If the nature of your event requires exclusive access to our property, all cabins and wagons must be available and rented out by your party for two or more consecutive nights. This arrangement will accommodate 58 people. In this case, your group will have exclusive access to the common areas on the property starting at 1pm. Individual lodgings will be cleaned and ready for check-in no later than 4pm.
  - The nightly rental rate per lodging, and therefore the entire Village, is determined by seasonality and the total number of persons that occupy the lodgings. You can expect to pay anywhere from \$2000 to \$2300 per night (excluding taxes and fees).
  - A one-time private event fee of \$600 will apply and it covers the use of the Riverside Pavilion. There will be no limitations to the amount of seating, lighting, decor, vendors, catering, etc you bring in as long as the property is left in the same condition in which it was found.
  - Throughout your stay you will have exclusive access to all aspects of our property including all firepits, the basketball court, charcoal grills, hot tubs, etc.
  - Maximum allowance is 100 people (including vendors) and 50 vehicles
- **Small Scale Gatherings**
  - If having exclusive access to our property is not a concern and the nature of your event does not require it, we can accommodate your event with some stipulations. The requirement is that you book all cabins (except Chilhowee) for two or more consecutive nights. This arrangement will accommodate 36 people. In this case, the standard check-in time of 4pm will apply.
  - Your rental agreement will include an acknowledgment that the property will be shared by the members of the public who reserve the Conestoga Wagons. Therefore there will be limitations to the use of outside vendors and setup based upon the discretion of the operating team at Welcome Valley Village.
  - The nightly rental rate per cabin, and therefore all cabins, is determined by seasonality and the total number of persons that occupy the lodgings. You can expect to pay anywhere from \$1000 to \$1300 per night (excluding taxes and fees) in order to book all cabins (except Chilhowee).
  - A one-time private event fee of \$600 will apply and it covers the use of the Riverside Pavilion.
  - Maximum allowance is 50 people and 25 vehicles

## How many people do your cabins and wagons accommodate?

- Starting in March 2022, our property will accommodate 58 people, between our 6 cabins and 3 Conestoga Wagons.
- Click [here](#) for a comparison chart of all 6 of our cabins
- Click [here](#) for details regarding our Conestoga Wagons



## What services are not included in the rental fee? Any restrictions?

- We do not offer any other service aside from renting the property out to you and your group. All other services and setup must be arranged independently.
- No confetti, helium balloons, glitter, fireworks, or excessive noise past 11pm
- All cabins are non-smoking
- Maximum allowance of people and vehicles are based upon your reservation type (see above).
- All items brought in for the event (tables, chairs, decor, etc) must be removed by 12:00 noon on the day of check-out
- Please be aware that our primary focus is operating vacation rental properties and adding more unique lodgings to the property. There are planned improvements for the property at Welcome Valley Village so the presence of contained construction is a strong possibility throughout 2022 and beyond. While we cannot guarantee what our site will or will not look like in future months, we can promise that we will not allow our development plans to interfere with your event and we will minimize the presence of any construction that is in process.

## What is your deposit and payment policy?

A 50% deposit is due upon booking. The deposit is refundable until 90 days out. If you cancel your booking within 90 days, you have the option of making a new reservation and applying your deposit to your new dates or forfeiting your deposit entirely. The remaining 50% balance is due 30 days prior to your event.

## Who do I contact to inquire after availability and a quote?

Please email Kate Pace, our Coordinator of Special Events, at [kate@timberroot.com](mailto:kate@timberroot.com) and include the following details. She will return your call within 1-2 business days to gather additional details in order to present you with a quote & contract. For the quickest response, include your "last name" & "group stay" as the subject line of your email (Ex. Kerns - Private Event).

- Details
  - Nature of your event
  - Time Frame
  - # of people requiring lodging
- Requirements
  - Cabins & Wagons (Exclusive Access to property)
  - Cabins Only
- Contact Information
  - Name
  - Callback Number