



2023 PRIVATE EVENTS & WEDDINGS

What types of events can be held at Welcome Valley Village?

Any and all types of events! We have hosted weddings, rehearsal dinners, family reunions, team building retreats, baby showers, and more. Our designated event space is the Riverside Pavilion, with its six picnic tables, accompanying benches and four adirondack chairs. The Riverside area includes open grounds, a dock, and a bathhouse.

What are the requirements and specifications for private events?

- We require that all groups hosting a special event on our property reserve all available lodgings for a minimum of 2 nights. This arrangement will accommodate 58 people and provide your group with exclusive access to the common areas on the property starting at 1pm, at the day of check-in. Individual lodgings will be cleaned and ready for check-in no later than 4pm.
- The nightly rental rate per lodging, and therefore the entire Village, is determined by seasonality and the total number of persons that occupy the lodgings. For 2023 bookings, you can expect to pay anywhere from \$2700 to \$3200 per night (excluding taxes and fees).
- A one-time private event fee of \$600 will apply and it covers the use of the Riverside Pavilion. There will be no limitations to the amount of seating, lighting, decor, vendors, catering, etc you bring in as long as the property is left in the same condition in which it was found.
- Throughout your stay you will have exclusive access to all aspects of our property including all firepits, the basketball court, charcoal grills, hot tubs, etc.
- Maximum allowance is 100 people (including vendors) and 50 vehicles

How many people do your cabins and wagons accommodate?

- Starting in May 2022, our property will accommodate 58 people, between our 6 cabins and 3 Conestoga Wagons.
- Click [here](#) for a comparison chart of all 6 of our cabins
- Click [here](#) for details regarding our Conestoga Wagons

What services are not included in the rental fee? Any restrictions?

- We do not offer any other service aside from renting the property out to you and your group. All other services and setup must be arranged independently.
- No confetti, helium balloons, glitter, fireworks, or excessive noise past 11pm
- All cabins are non-smoking
- Please be reminded that the maximum allowance is 100 people (including vendors) and 50 vehicles.
- All items brought in for the event (tables, chairs, decor, etc) must be removed by 12:00 noon on the day of check-out
- Please be aware that our primary focus is operating vacation rental properties and adding more unique lodgings to the property. There are planned improvements for the property at Welcome Valley Village so the presence of contained construction is a strong possibility throughout 2022 and beyond. While we cannot guarantee what our site will or will not look like in future months, we can promise that we will not allow our development plans to interfere with your event and we will minimize the presence of any construction that is in process.



What is your payment schedule and refund policy?

Please be advised that we do not allow payments to be disbursed among members of your group. Please assign a designated point of contact for your group to be responsible for collecting the funds amongst your group and fulfilling the terms of the quote.

Payment Schedule

- *50% Down Payment Due Upon Booking
- Remaining balance is due 30 days prior to your event

Cancellation & Refund Policy

- 100% refundable until 90 days prior
- 50% refundable until 30 days prior
- Non refundable within 30 days

**Your quote may include a "property hold" that functions as a deposit. Please see your quote for all details. The property hold is not included in the calculation of your down payment, since it may be reduced or waived completely when your balance is due 30 days prior to your event.*

Who do I contact to inquire after availability and a quote?

Please email Donovan Moore, our Coordinator of Special Events, at donovan@timberroot.com and include the following details. He will return your request within 1-2 business days to gather additional details in order to present you with a quote & contract. For the quickest response, include your "last name" & "private event" as the subject line of your email (Ex. Kerns - Private Event).

- Details
 - Nature of your event
 - Plans to involve food, decor, vendors, etc
 - Time Frame
 - Breakdown of expected attendees
 - # of people staying on property
 - # of additional people attending the event, from off site
- Contact Information
 - Name
 - Callback Number